

**MINUTES OF THE STRATA COUNCIL MEETING
ARBUTUS COURT – LMS 1448**

March 15, 2017

After the AGM

ATTENDANCE:

President/Treasurer	Lew Murphy	Present	604-539-9947	103
Vice President/Secretary	Celia Moragne	Present	604-533-2740	309
Gardens & Grounds	Linda McNamara	Present	604-533-0112	108
Gardens & Grounds	Joan Gusta	Present	604-539-7729	302
Member	Florence Law	Present	604-532-1007	304

ALSO IN ATTENDANCE: Teamwork Property Management Ltd.
Tiffany Corrigan – Licensed Representative

1. CALL TO ORDER

The meeting was called to order at 8:55 p.m.

It was moved and seconded by Council to approve the Council positions as listed above.

CARRIED
All in Favour

2. NEW BUSINESS

a. Water Loss

It was reported by Council a water loss occurred at Unit 302. Service Master was onsite to complete the required mitigation and Abney Roofing was engaged to determine the source of the loss and complete the required repairs. It was determined the source of the loss was the drain system which takes water from the roof. The Strata Corporation is responsible for the repairs to the drain system and the mitigation of the loss. The Owner is responsible for the interior repairs to the Unit.

b. Parkade Cleaning

Council discussed parkade cleaning and directed Teamwork to obtain quotes for Council review at the next Council meeting.

3. DATE OF NEXT MEETING: The next meeting will be held on Wednesday, May 17, 2017 at 7:00 p.m. in the common room.

4. ADJOURNMENT: The meeting was adjourned 9:15 p.m.

Please put all concerns in writing and submit to Teamwork Property Management Ltd. or a Strata Council member.
Thank You.

**TEAMWORK PROPERTY MANAGEMENT LTD.
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